**Terms of reference**

* **Background information**

DCA is a 100-year-old multi-mandated development and humanitarian organization, based in Denmark, with country offices in 19 countries across Africa, Asia, the Middle East, and Ukraine. All DCAs activities, including advocacy efforts, are guided by the organisations current Global Strategy: Hope and Action in a World of Disruption.

DanChurchAid (DCA) is looking for a short-term consultant (approximately 50 hours) that can help map pathways for the organisation’s strategic advocacy engagement towards EU institutions and key stakeholders in collaboration with relevant DCA advisors. The specific focus of the consultancy is to analyse how DCA’s work, and experiences can strategically position itself towards the following agendas vís-a-vís EU policy and programming processes.

* **Sustainable and fair food systems** including linkages to EU sustainability law (EU Corporate Sustainability Due Diligence Directive, EU Corporate Sustainability Reporting Directive, EU Deforestation Regulation etc.)
* Promoting a rules-based world order guided by principles of **IHL, localization and partnerships and insurance of civic space for civil society**.
* **Peacebuilding, linked to Ukraine recovery processes** promoting HDP Nexus approach, referring to DCAs experience on private sector and mine action and potentially including the topic of ‘forgotten crisis’ linked to DCA country programmes.

The above themes are not expected to be covered in full but should be seen as suggestions or point of departure for the consultant to explore strategic advocacy entry points for DCA.

DCA is part of Action by Churches Together (ACT Alliance), who has an office in Brussels, and supports DCA in terms of mapping relevant issues of engagement. ACT EU is members of the VOICE and [CONCORDE](https://concordeurope.org/) networks. DCA is also part of Globalt Fokus, who is member of Climate Action Network Europe.

* **contract purpose and Expected results**

**Overall objective:**

Strengthen DCAs strategic position towards EU level institutions.

**Purpose:**

The purpose of the contract is to assess key pathways for DCA strategic advocacy engagement towards EU institutions and key related stakeholders in collaboration with relevant DCA staff, and which are applicable for relevant DCA advisors and partners.

**Results to be achieved by the Contractor:**

1. **Mapping of key pathways** for DCA to influence EU policies related to (some of) the above priorities.
2. **Concrete messaging** (one or two-pager) in bullet form made in collaboration with relevant advisors that refers to specific EU level entry points (policies or instruments) and specific (evidence/data-based) DCA programmatic experiences (example of format will be shared by DCA at the beginning of the consultancy)
3. **Advise on prioritization of EU-relevant agendas**, and related outlets / media to follow for advocacy planning through 4-5 meetings of min one hour of duration with relevant advisors.
4. **Support to planning of engagements** with relevant stakeholders for the above priorities

The contract is guided by DanChurchAid’s GENERAL TERMS AND CONDITIONS FOR SERVICE CONTRACTS – VER3 2020: [ser-8-gtc-jan2020.pdf (noedhjaelp.dk)](https://www.noedhjaelp.dk/wp-content/uploads/sites/2/2022/06/ser-8-gtc-jan2020.pdf)

* **Scope of the Services**

The consultant should take into account the programmatic experiences from DCAs country programmes and partner portfolio which are relevant to shape messaging and plan for strategic stakeholder engagements through inputs from relevant DCA advisors in the Copenhagen HQ office and potentially country office colleagues.

The tasks to be carried out are identified through the 4 points above.

The consultant will refer to DCAs advisor for Private Sector and Multistakeholder Engagement, and the advisors team leader (Programme and Policy), who are responsible for the contract.

* **timing, logisitics and facilities**

Depending on the hourly rate, the consultant will be hired for 45-60 hours.

A desk will be provided (through shared desks) for the consultant at DCAs office in Copenhagen. The consultant can work from elsewhere, as long as the tasks defined are conducted.

DCA will not be able to provide any technical equipment such as computer or phone to the consultant.

The consultancy should be carried out over a period of 2 months. The preferred start of the contract is 1st April.

* **reporting**

The tasks and materials defined in the 4 points above should be delivered before the end of the consultancy.

All materials must be submitted in English. All meetings should be expected to be conducted in English.

* **QUALIFICATION REQUIREMENTS**

The consultant must have a good understanding of EU institutions, incl programmatic, parliamentary and legislative structures, and experience of advocacy engagement with external entities to be able to map key entry points and priorities for DCA to stakeholders.

* **application and Selection CRiteria**

The applicants for the consultancy will be reviewed on the basis of their relevant experience and hourly rate. Kindly apply by sharing your resume and a short motivational letter and hourly rate with Cathrine Barklin to [caba@dca.dk](mailto:caba@dca.dk) before **28 March**. Any questions related to these terms of reference can also be addressed to caba@dca.dk.