

EXPRESSION OF INTEREST

Date: 20 December 2021

Reference no: DCA/2022/SUPPENLIST-01

Subject: Enlistment of suppliers of various commodities and services for DanChurchAid (DCA)

Contracting Authority: DanChurchAid (DCA)

Deadline for submission: 31 January 2022

DanChurchAid (DCA), Bangladesh, invites qualified suppliers of one or several of the following goods and services to respond to this advertisement. Suppliers who have responded to this advertisement and provides the required information may be invited to participate in the Procurement Procedure for the relevant lot(s) in the future.

Goods and services needed:

Category	Details
Agricultural Items	Seeds, Sapling, Compost and Chemical Fertilizer, Pesticide, Herbicide, Gardening tools, etc.
Bedding	Bed Sheet, Blanket, Pillow, Mattress, Covers, etc.
Clothing	Abaya/Borka, Scarf, Hijab, Thami, Lungi, Polo Shirt, T-Shirt, Blouse, Winter clothes, etc.
Cosmetics	Lotion, Cream, Makeup box, Petroleum Jelly, Mehedi, Atar, Lipstick, Lace, etc.
Computer, IT Accessories and Consumables	Laptop, Phone, Tab, Server, IT accessories, repair and maintenance, toner, cartridges, ink bottles, etc.
Construction Materials	Bamboo, Bricks, Tarpaulin, Sacks, Geobags, Sand, Iron Rod, Iron Bar, Angle, Cement, CGI Sheet, Fibre Sheet, Plywood, Ropes, GI Wire, etc.
Construction Works-Services	Materials supply and Civil works.
Consultancy Firm	Financial Audit, Project development, Project evaluation, Documentary, Visa, different types of trainings, Government Relation – Different Ministry, MoFA, MoDMR and Government bodies i.e., NGOAB, NBR, etc.
Crockeries	Melamine, Aluminium, Ceramic, Plastic, Kitchen items set, etc.
Electrical Items	Wire, Plug, Socket, Cables, Light bulbs, Ceiling fan, Stand fan, other electrical fittings, etc.
Emergency Kits	Different kits relevant to development/emergency projects, emergency response items i.e., Hygiene Kit, Dignity Kit, MHM Kit, etc.
Furniture	Metal, Wood, Plastic, etc.
General Supplier	All types of materials
Hardware Items	Nails, Screw, Hammer, Screwdriver, Padlock, Wire cutter, Pliers, etc.
Home Appliances	A/C, Refrigerator, Microwave oven, etc.
Hygiene Items	Hand sanitizer, Mask, Antiseptic liquid, Sanitary napkin, Cotton, etc.
Individual Specialists	Specialists in Livelihood, DRR, Education, Curriculum, GBV, Protection, Shelter, Emergency response, etc.
Insurance	Life Insurance, Health insurance, general insurance, etc
ISP	Internet service provider
Legal Advisor	Legal matter related activities and support.
Medical Supplies	First Aid Kits and relevant items
Office supplies and consumables	Tea, coffee, Sugar, milk, spices, tissue, air freshener, aerosol spray, soap, handwash, etc.
Packaged Food Items	Dry Cake, Juice, Biscuits, Candy, Chocolate, Nuts, etc.
Packaged Meal	Cooked food items, including snacks, fruits, etc. to be supplied in packaged form as per selected menu.
Photocopy / Printing	Colour, B/W printing and photocopy of documents, etc.
Photography and Videography	Humanitarian documentary, Photography and Videography, etc.

Plastic Items	NFI – Bucket, Mug, Cargo box, Jerrycan, Water tank, etc.
Printed Materials	Books, Card, Paper Posters, Diary, wall/desk Calendar, etc.
Promotional Items	Branded/logo printed Mug, Desk Calendar (non-paper), Showpiece items, Penholder, Pen, USB Pen drive, Keyring, etc.
Safety Materials	Fire Extinguisher, Fire Blanket, Space Blanket, Hand Mike, Fire Alarm, Smoke Detector, etc.
Security Service	Guard provider, Surveillance accessories, etc.
Sewing Materials and Tools	Needle, Thread, Chalk, Dice, Frame, Shape scale, Sewing machine, Fabric, Dye, Paint, different types of Colours, etc.
Solar Supply and Service	Solar systems, installation and servicing, solar items, etc.
Stationary Items	Pen, Paper, Notebook, Pencil, Rubber, Sharpener, Flip chart, White board, Binding clip, Sheet protector, Masking tape, Files, Folders, Glue, Anti-cutter, etc.
Toys and Sports Items	Various educational child and Adolescent friendly toys and sports item (like Ludo, Carom, Ball, Chess, Badminton, Trophy, etc.)
Translation Services	Document Translation from Bangla and English to English, Bangla and Myanmar Language.
Travel Agent / Air Ticket	Domestic and International Air Ticket.
Truck Rental	Dumper, Truck, Pickup, Covered Van, etc.
Vehicle Rentals	Daily, Monthly, Airport Pickup/drop off - Sedan, Hi-Ace, Noah, Ambulance, etc.
Visibility Items	Banner, Festoons, Signboards, Billboards, Vest, T-shirt, Bag, etc.
Other Suppliers	For any supplier that may not match with the above-mentioned categories

The interested supplier shall provide the following information to the Contracting Authority using the contact details below:

- **Indicate which supplies or service you are interested in supplying (according to your Trade Licence). You will be disqualified if your trade licence does not match with Category.**
- Provide the following information:
 - **Company Profile**
 - **Trade Licence**
 - **VAT, BIN and TIN Document**
 - **Bank information (Cheque Scan Copy)**
 - **National Identification Copy (For Individual Consultant Only)**
 - **Reference (from most recent 3 organizations, with contact details) with work details**

Submission: Interested parties **MUST** submit required documents through email and subject line needs to be as per below mentioned format -

“Request for Supplier Enlistment <CATEGORY> <COMPANY NAME>”

Email Address: bangladeshprologsteam@dca.dk

This is purely information on business opportunities and does not constitute a commitment to purchase or any other form of contractual commitment with the Contracting Authority.

DanChurchAid – Bangladesh.