## Annex 1

## Advertisement of Business OppOrtunities

**Date:** <insert>

**Reference no:** <insert>

**Subjec**t: Supply of various good and services

**Contracting Authority:** <insert>

**Deadline for submission of letter of interest:** <insert>

<A brief description of the project, funding, and other relevant information>

<Name of the Contracting Authority>, <country>, in cooperation with its partner <name of partner> invites qualified suppliers or candidates of one or several of the following goods and services to respond to this advertisement. Suppliers and candidates who respond to this advertisement, and provide the required information will be screened for inclusion in the Contracting Authorities database of eligible suppliers and candidates. Eligible suppliers and candidates in the contracting authority’s database may be invited to participate in Procurement Procedures for the goods and services offered.

Goods and services required by the Contracting Authority for its interventions:

* <description of goods/services>
* <description of goods/services>
* <description of goods/services>

The interested supplier or candidate shall in the letter of interest provide the following information to the Contracting Authority using the contact details below:

* Indicate which goods or services he/she is interested in supplying
* Complete the DCA Supplier Registration Form attached

This is purely information on business opportunities and does not constitute a commitment to purchase or any other form of contractual commitment with the Contracting Authority.

<Name of the Contracting Authority>

<Address, country>

<Phone, fax no., email>

<Contact person>