**TEMPLATE GEN 18-2: Index Project Procurement File**

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| **1** | Application / Grant Contract |
| **2** | Procurement Plan and updates (GEN 7-1) and budget |
| **3** | Donor procurement rules,  Donor communication (e.g. derogations) |
| **4** | Signed Declaration of Impartiality and Confidentiality (GEN 2-1) |
| **5** | Advertisement of Business Opportunities (GEN 8) and supplier responses |
| **6** | Completed Procurement Documentation Tool (GEN 18) |
| **7** | General Note to File |
| **8** | Other procurement documents (e.g. List of EU eligible countries etc.) |
| **9** |  |
| **10** |  |