**TEMPLATE GEN 15-3: Tender Opening**

(For Procurements above EUR 149,999)

|  |
| --- |
| *Where you see:* **(Note:….)** *this is just a guidance for you and you shall delete these notes from the document.*  *Where you see <…> please enter information.*  *Options are marked* (Option:…)   ***Where this appears*** [insert ] ***it is the supplier who shall insert information.*** |

**TENDER OPENING**

 **(Note: Please adjust the below table to the specific Tender Dossier)**

|  |  |
| --- | --- |
| Tender reference no.: | <insert reference no.> |
| Tender opening date | <insert date> |
| Location: | <insert city> |
|  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **1** | **2** | **3** | **4** | **5** | **6** |
| **Name of supplier/candidate** |  |  |  |  |  |  |
| **Delivery terms offered:** |  |  |  |  |  |  |
| **Lots/Item no. offered:** |  |  |  |  |  |  |
| **Currency:** |  |  |  |  |  |  |
| **Total price:** |  |  |  |  |  |  |

We the undersigned hereby declare that the name and the prices of the tenderers were read aloud at the Tender opening as registered above.

|  |  |  |
| --- | --- | --- |
| **Name:** | **Title:** | **Signature:** |
| 1. |  |  |
| 2.  |  |  |
| 3.  |  |  |